

Further information

If you would like to know more, please talk to your child's social worker. You can also talk to them if you are unhappy at any stage of the process.

Your right to be heard

Please call 0121-303 5161 If you wish to make any comments, compliments or complaints about our service.

You can also write to the following address:

Complaints Service
3rd Floor, Honeywell House
38-50 Orphanage Road
Erdington, Birmingham B24 9HZ.

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This information is available in large print, braille, audio-tape and community languages on request.

Please contact 0121-464 3123.

Additional copies of this leaflet can be obtained from:
Birmingham Social Care and Health, Level 5 Directorate,
44 Newhall Street, Birmingham B3 3PL

• Tel: 0121-464 3123 •

www.birmingham.gov.uk/socialcare

Designed by the Publications Unit, tel: 464 2738

Care Plans and Statutory Reviews

Information for parents and carers



Birmingham Social Care and Health
Level 5 Directorate
44 Newhall Street
Birmingham B3 3PL

Telephone: 0121-464 3123

What is a Care Plan?

If the Directorate is looking after your child, the law says that there must be a clear plan about how they will be 'looked after'.

This is a written document, which must include arrangements for your child's:

- Placement.
- Health.
- Education.
- Race, Religion and culture.
- Contact with family and friends.

The following will be involved in drawing up the care plan:

- Child / young person.
- You as the parents or carers.
- Your child's social worker.

When is a care plan written?

A care plan should be written before your child comes into care, but in an emergency it will be done as soon as possible afterwards.

What is a Statutory Review?

Care Plans have to be reviewed and changed as necessary. This is done at a statutory review.

- The first review is within four weeks of your child being looked after.
- The second review will be within three months of the first.
- After that they will be on a six monthly basis until your child is no longer looked after.

Who should attend the review?

- You and your child.
- Your child's social worker and carers.
- We may invite other professionals who are involved with your family, such as a teacher or health visitor.
- A person to chair the review.

If you are unable to attend the review you can pass on what you want to say to the social worker, or you can put it in writing.

During the meeting everyone's views are heard and, if needed, changes to the plan agreed.

What happens after the review?

We will prepare a report of the review and give you a copy of this. We will also explain any changes to the care plan.